



Person Specification – Meal Time Assistant (MTA)

No.	Area	Essential	Desirable
1			
Qualifications and Training			
1.1	Level 2 Numeracy and Literacy Qualifications		✓
1.2	First aid / basic food hygiene qualification, or willingness to undertake training		✓
2			
Experience			
2.1	Experience of working with children	✓	
2.2	Experience of working in a team environment	✓	
3			
Skills			
3.1	Ability to plan and deliver play activities that are child led	✓	
3.2	Ability to develop good personal relationships within the wider school.	✓	
3.3	Ability to communicate effectively with children and adults.	✓	
3.4	Ability to use your initiative to ensure a safe caring environment is always provided to the children.	✓	
3.5	Ability to manage children’s behaviour effectively.	✓	
4			
Personal qualities and characteristics			
4.1	Approachable, with good interpersonal and communication skills	✓	
4.2	Motivated and enthusiastic, to inspire children’s play	✓	
4.3	A caring and positive nature	✓	
4.4	Positive and supportive in their relationship building with children, staff and parents	✓	
4.5	Resourceful and creative	✓	
4.6	Willing to undertake necessary training relevant to the role	✓	
4.7	Physically able to take part in young children’s games and activities	✓	
5			
School Ethos and Values:			
5.1	Support the Ethos and values of our Church of England Primary School	✓	
5.2	A commitment to safeguarding. health and safety and promoting the welfare of all our children	✓	