



Person Specification – After-School Club Assistant

Please ensure your application includes examples of how you meet the essential criteria.

No.	Area	Essential	Desirable
1	Qualifications and Training		
1.1	Minimum of NVQ Level 2 qualification in playwork or childcare, or be studying towards relevant qualification		✓
1.2	First aid qualification (or willingness to train)		✓
2	Experience		
2.1	A commitment to safeguarding and promoting the welfare of all our children	✓	
2.2	An understanding of the importance of behaviour management strategies	✓	
2.3	Have a knowledge of policies and procedures relating to child protection, health & safety, equal opportunities and confidentiality	✓	
2.4	Have a basic understanding of food hygiene	✓	
2.5	An appreciation of the differing needs and abilities of primary age children	✓	
2.6	Basic food hygiene certificate		✓
2.7	Experience of work/play with children of primary age		✓
2.8	An understanding of the play work principles		✓
2.9	An understanding of the importance of creating play environments which are child led		✓
3	Practical skills and job-related abilities		
3.1	Possess good interpersonal & communication skills and the ability to use initiative	✓	
3.2	Fun approach to inspiring children's play	✓	
4	Personal Qualities and attributes		
4.1	The ability to work independently as well as in a team	✓	
4.2	The ability to form effective, positive and supportive relationships with children, staff, parents and outside agencies	✓	
5	Other		
5.1	The ability to engage with and motivate children to help them achieve their potential	✓	
5.2	Personal motivation	✓	
5.3	A caring and positive nature	✓	
5.4	Patience	✓	
5.5	A sense of humour	✓	
5.6	A commitment to improving their own knowledge, skills and practice in relation to the post	✓	