



**Meal Time Assistant – Ladysmith Junior School, Exeter**

**Contract Term:** - Permanent

**Salary:** SC Grade 1 – NJC Point 2 Actual Salary £4,709.95 (FTE £23,656)

**Hours:** 8.75 hours per week

**Term Time:** 38 weeks per annum

**Deadline:** Friday 8<sup>th</sup> November 2024

**Interview Date:** Friday 15<sup>th</sup> November 2024

**Start Date:** ASAP

Are you passionate about providing children with a safe and structured mealtime where they can eat and play with their friends. If this sounds like you then Ladysmith Junior School, based in Exeter, are looking for a Mealtime Assistant to join their team. We are looking for a caring individual who can lead play, interact with the children and undertake the responsibility of supervising and ensuring the safety of the children at all times.

The main duties of the role are:

- Set up the dining hall
- To set up and lead play activities in the playground;
- Supervision of all pupils during their meal time and organising the dinner queue
- To co-ordinate play for pupils;
- To assist with the well-being of pupils during lunchtime;
- To support the supervision of children during lunch and play, using your initiative to ensure caring quality provision is continuously made.

Experience of working with children is not essential, just the passion to help improve the life chances of children within a school environment whilst being prepared to work inside and outside in all weathers.

Please visit the below link for information on how to apply:

<https://www.stchristophersmat.org/work-with-us/current-vacancies>

If you have any issues applying for this role, please contact The People Team via [people@stcmt.org](mailto:people@stcmt.org)

Applications need to be completed by **9:00am** on **8<sup>th</sup> November 2024**. Interviews will be held on **15<sup>th</sup> November 2024**.

*Please note it is our process to apply for references for shortlisted applicants and to complete online searches in line with Keeping Children Safe in Education guidance, for all shortlisted applicants. We are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. An enhanced DBS Disclosure is required for this post.*

*Please visit the below website for our Trust policies and our Safeguarding and Child Protection Policy:*

<https://www.stchristophersmat.org/key-information/item/10/trust-policies>